

Volunteer Re-engagement Update

June 1, 2020

Dear Volunteers,

We miss you! However, we have and will continue to take a cautious approach, always placing the highest priority on the health and safety of our volunteers, patients and our community. With that in mind, I want to share that in conjunction with St. Elizabeth leadership and in accordance with CDC guidelines, **the decision has been made to begin the process of phasing the return of volunteers.**

An explanation of the phases is included with this letter. It is important to know that all timelines will remain fluid as we make continuous assessments on department and organizational needs, as well as considering the health and wellness of volunteers and the community. **Most importantly, the decision to return to volunteer is your individual determination. Each of us must make the decision that is best for our own personal health, safety and comfort.** We respect, honor and support your decision.

Prior to returning, we ask that you please complete the following steps. Details on completing these steps are included with this letter.

- **Determination of Return** (*only after receiving communication that your volunteer position is ready to welcome volunteers back, you will be asked to notify the Volunteer office of your decision*)
- **COVID Training** – *detailed on the enclosed Phased Return to Volunteer Plan*
- **Annual Requirements** – *detailed on the enclosed Annual Requirements communication*

If you receive notice that your volunteer position is welcoming volunteers, but you are not ready to return, know that we understand and respect your decision to delay your return to volunteer service. We will note on the record of each volunteer who chooses this option, that they will be on a leave of absence until 12-31-2020. After that date, the status will change to inactive, but volunteers can still return later. If you are ready to return prior to 12-31-2020, we will gladly welcome you back sooner!

Additionally, **please note** that there will be several safety precautions in place at St. Elizabeth upon your return. This will include temperature screenings, required masks for all on St. Elizabeth property, social distancing procedures in work and waiting areas, etc. All volunteers will be required to comply with these precautionary procedures.

You personally and your service to St. Elizabeth have been missed greatly during this temporary suspension and we are thrilled to have you return to our St. Elizabeth team. We have been uplifted by your prayers and support for St. Elizabeth, our staff, our patients, and our community during this unprecedented time. Your dedication to St. Elizabeth was felt even without your physical presence at our facilities.

Sincerely,



Jenelen M. Dulemba
Director, Volunteer Services & PrimeWise

Enclosures

St. Elizabeth Volunteers are passionate about their role in making a positive difference in the patient experience.